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 Copy 2 of 5.

1 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Monetary Branch

SUBJECT :  Travel Claim for 16-25 Nov 55.

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1. It is requested that subject employee's 144.1 account be credited in the amount of \$170.00 to liquidate the balance of his account and that a check for \$4.00 be drawn in favor of . The check should be sent to Room 2010, Quarters EYE, for delivery to the payee.

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2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$174.00. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCI-Proj 187-56	6-1004-10-001	02.1	\$ 174.00

3. The Security Office has requested that this voucher not be released through normal administrative channels.

 Authorized Certifying Officer  
Project Comptroller

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Distribution:

1&amp;2 - Addressee

3 - Voucher file

4 -  file

5 - Chrono

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JM/ht

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